

Searching for Work Request

In SynergyMMS under the Work Request Full view option, we

have added a search process to the WR to list making it easy to finding anything. Click on the **M** and you will get a popup menu that allows you to 'Show Filters'. Click Show Filters and you will now have a search box above every column displayed.

🛠 Syner	gy Work Requests						X
7320	Open Work Reques	ts			Find WR#		
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WR	Gst Location	Description	Status	Assigned To	Duration	Started On	
5569	2004	Hskp Hskp Room Insp Is the televisi	Δ	None	25d 18:31	9/14/2008 3:53:	
5568	2002	Hskp Hskp Room Insp Is the televisi		None	25d 18:31	9/14/2008 3:53:	
5567	2000	Hskp Hskp Room Insp Is the televisi	Δ	None	25d 18:31	9/14/2008 3:53:	
5566	1004	Hskp Hskp Room Insp Is the televisi		None	55d 18:31	8/15/2008 3:53:	
5565	Pool	Check pool chemical levels	Δ	Bryce, Kadian	21d 18:31	9/18/2008 3:53:	
5564	None	PMMOBOIL PM Monthly Boiler		Armstrong, Geo	21d 18:31	9/18/2008 3:53:	
6500	0000	D D14	A	••		0.40.0000.4.04	

ż	🌣 Synerg	y Work Requests						
	🍸 220 C)pen Work Request	s (Filtered)			Find WR#		
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	WR	Gst Location	Description	Status	Assigned To	Duration	Started On	
	5610	Pool	Check pool chemical levels		Bryce, Kadian	0d 18:42	10/9/2008 3:53:	
	5609	Pool	Check pool chemical levels		Bryce, Kadian	1d 18:42	10/8/2008 3:53:	
	5601	Pool	Check pool chemical levels		Bryce, Kadian	2d 18:42	10/7/2008 3:53:	
	5598	Pool	Check pool chemical levels	Δ	Bryce, Kadian	3d 18:42	10/6/2008 3:53:	
	5597	Pool	Check pool chemical levels	Δ	Bryce, Kadian	4d 18:42	10/5/2008 3:53:	
	5596	Pool	Check pool chemical levels	Δ	Bryce, Kadian	5d 18:42	10/4/2008 3:53:	
	5595	Pool	Check pool chemical levels	Δ	Bryce, Kadian	6d 18:42	10/3/2008 3:53:	
	5593	Pool	Check pool chemical levels	Δ	Bryce, Kadian	7d 18:42	10/2/2008 3:53:	
	5592	Pool	Check pool chemical levels		Bryce, Kadian	8d 18:42	10/1/2008 3:53:	
	5588	Pool	Check nool chemical levels	A	Rovee Kadian	94 18:42	9/20/2008 2-52-	

Now you can type a letter, or word into any of these boxes and your work request list will be filtered to only display items where that information is contained in the field.

🛠 Synergy Work Requests

🍸 4 Open Work Requests (Filtered)			Find WR#					
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WR	Δ.	Gst	Location	Description	Status	Assigned To	Duration	Started On
5390		2	1007	EPL1005 Sink Cleanup	X	Armstrong, Ge	49d 21:56	8/21/2008 1:04:
5564			None	PMMOBOIL PM Monthly Boiler	Δ	Armstrong, Ge	21d 19:06	9/18/2008 3:53:
5605			4001	test of duplicate	Δ	Armstrong, Ge	2d 02:24	10/8/2008 8:36:
5606			4001	test of duplicate	Δ	Armstrong, Ge	2d 02:23	10/8/2008 8:36:

You can also filter on multiple fields.

¥ 1	Op	en Wo	ork Requests	s (Filtered)			Find WR#	
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WR	Δ.	Gst	Location	Description	Status	Assigned To	Duration	Started On
4862			1003	Check pool chemical levels		Cedar, John	64d 00:30	8/7/2008 10:32:



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